



**TOWN OF WILTON  
PLANNING BOARD MEETING  
APPROVED MINUTES**

**DATE:** April 20, 2016  
**TIME:** 7:30 PM  
**PLACE:** Wilton Town Hall Courtroom

**PRESENT:** Wilton Planning Board Members: Chairperson Jeff Kandt, Vice Chairperson Sara Spittel, Tracey Ewing, Matt Fish, Neil Faiman, Alec MacMartin, Dawn Tuomala, Camille Pattison, Kermit Williams, Sorrell Downing

**Public Hearing**

Chairperson Kandt opened the public Hearing at 7:30 PM.

**Minutes 4-6-16**

Mr. Kandt asked that the following be added to the Lot Numbering Section: Our proposed solution is for a new plan, with revised numbers, to be submitted for approval by the Planning Board. Once the Board has voted to approve the plan, with the newly numbered lots, the Town will pay the fee and file it at the Registry of Deeds. The Board has proposed the following lot numbers to be used: H-83-1-1; H-83-1-2; H-83-1-3

*A MOTION was made by Mr. MacMartin and SECONDED by Ms. Spittel to approve the Minutes from 3-16-16 as amended.*

*Voting: 4 ayes. Ms. Ewing and Ms. Spittel abstained. Motion carried. Ms. Tuomala voting for Matt Fish.*

**Master Plan**

Town Facilities and Services Chapter:

- Ms. Tuomala to do a rough draft for the Fire Department section.
- The library section will be condensed.
- The recommendations will be combined and the timeframe will be removed
- The town hall redevelopment section is included in the town hall section
- The board will work to have a final meeting regarding this chapter in May and notice the updates for June 2016

Natural Resource Chapter:

APPROVED 5-4-16

- Remove the table on watersheds
- Remove the text section on general recommendations.
- Merge the general recommendations in the table into the other relevant sections.
- Remove the specific list of library assets and recent improvements

Energy Chapter:

- Mr. Kandt wants to reach out to the Energy Committee to create a draft if the energy Committee believes this is something that would be helpful moving forward.
- Ms. Pattison put together a draft chapter with some examples from other towns.
- Mr. Kandt looking to pass this to Allison Meltzer

**Confusion with Fee Schedule in Clerk's Office**

- Ms. Pattison to create a checklist to attach to application
- Ms. Pattison to update the first page of the Subdivision, Cluster Subdivision and Site Plan review applications.

**Notice of Decision**

- The hyperlink will be removed
- The need for minutes and attachments removed
- Typo to be fixed under "denial"

**Rules of Procedure**

The most recent version will be submitted to the Town Counsel for review

**Other Business**

- The new owners of the Shattuck property (Shattucks previously went to court over driveway violations) are looking to put in what sounds like a barway which should be fine but due to the history of the property, it was suggested that Mr. Williams seek town Counsel for advice on how to move forward.
- Mr. Fish was contacted by Mr. Leighton White and Mr. Fish inspected his pit and everything looked fine. Mr. White dropped off the bond at the Town Hall. Mr. Kandt asked which form is needed.

Mr. MacMartin has recused himself from this discussion.

*A MOTION was made by Ms. Tuomala and SECONDED by Ms. Spittel to waive the full inspection report and to use Mr. Fish's inspection to renew the yearly permit and accept the bond.*

*Voting: 6 ayes. Motion carried. Mr. MacMartin abstained. Ms. Tuomala voting for Mr. MacMartin.*

- A letter from Granite State Concrete reporting truck traffic. This letter will be filed.

- The Kennedy application is over budget by the same amount as uplift fee. Ms. Downing will research as to whether or not uplift was waived for the Kennedy case.

*A MOTION was made by Ms. Spittel and SECONDED by Ms. Ewing to adjourn the meeting at 9:49 PM.*

*Voting: 7 ayes. Motion carried.*

Chairperson Kandt declared the meeting adjourned at 9:49 PM.

Respectfully Submitted,  
Sorrell Downing  
Secretary